



DRAFT Finance & Audit Committee Meeting Minutes
Fort Worden Lifelong Learning Center Public Development Authority (FWPDA)
Wednesday, September 20, 2023 | 10 a.m.
Commons B + Zoom

Remote access:

<https://us06web.zoom.us/j/82532600087?pwd=WkJKDLZabZSBu2cYTxdhrfNjAmGjxs.1>

Via dial-in:

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*9 to raise hand to speak

Meeting Agenda

I. Call to order

The meeting was called to order at 10:02 a.m.

II. Roll Call

Board: John Begley, David King

Staff: David Timmons, Bri Mariani, Becky Wagner, Meriden Vitale

Liaison: Libby Wennstrom

Celeste Tell was present but did not participate as a committee or board member.

III. Consent Agenda

- a. Review and approve August 16, 2023 minutes*

David King made a motion to approve, John Begley seconded. **Unanimously approved.**

IV. Finance Reports

- a. Statement of Activities August 2023*

Becky Wagner reviewed the report and noted that the PDA received grant revenue from Washington State Parks in August. She said she would parse out the utilities in the future. Salaries are over budget due to the accountant being a staff person rather than a contractor. She said next month the Enduris insurance will go down, by about \$45,000 total. The committee discussed the variances between cash

